

FAIRFIELD AREA SCHOOL DISTRICT  
ADMINISTRATIVE PROCEDURES

ACCEPTABLE USE OF INTERNET, COMPUTERS AND  
NETWORK RESOURCE POLICY

815

Fairfield Area School District  
Student Account Agreement  
**Grades 5-12 complete this section**

**Student Section**

Student Name \_\_\_\_\_ Grade \_\_\_\_\_  
School \_\_\_\_\_

I have accessed and read the Acceptable Use of Internet, Computers and Network Resource Policy, which is found on the school website and also in the Student Handbook. I agree to follow the rules and guidelines contained in this Policy. I understand that if I violate the rules my account can be terminated and I may face other disciplinary measures in accordance with FASD policies.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

**(If needed, contact the school office for a printed copy of the  
Acceptable Use of Internet, Computers and Network Resource.)**

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**All Parents/Guardians Complete  
the following Parent/Guardian Section**

I have read the Acceptable Use of Internet, Computers and Network Resource Policy. I hereby release the district, its personnel, and any institutions with which it is affiliated, from any and all claims and damages of any nature arising from my child's use of, or inability to use, the District system, including, but not limited to claims that may arise from the unauthorized use of the system to purchase products or services.

I will instruct my child regarding any restrictions against accessing material that are in addition to the restrictions set forth in the Acceptable Use of Internet, Computers and Network Resource Policy. I will emphasize to my child the importance of following the rules for personal safety.

I give permission to issue an account for my child and certify that the information contained in this form is correct.

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian Name \_\_\_\_\_

Home Address \_\_\_\_\_ Phone \_\_\_\_\_

## Information to Parents/Guardians

This document describes the Internet services. The following information/documents are available for access and printing, as needed:

- Acceptable Use of Internet, Computers and Network Resource Policy - (Board Policy 815)
- Student Individual Account Agreement (Grades 5-12)
- Parental Request to Restrict Access Form

The Internet is a global network that will provide your child with access to a wide range of information from throughout the world. Use of the Internet for educational projects will assist in preparing your child for success in life and work in the 21st Century.

It is possible that your child may find material on the Internet that you would consider objectionable. The Acceptable Use of Internet, Computers and Network Resource Policy restricts access to material that is inappropriate in the school environment. Although your child's use of the Internet will be filtered by staff, we cannot guarantee that your child will not gain access to inappropriate material. There may be additional material on the Internet that you deem unacceptable. You are encouraged to have a discussion with your child about his/her activities while they are on the Internet. The levels of access to the Internet provided to your child will vary according to the educational purpose and your child's grade level. The various levels of access are described below.

You have the option of requesting that your child not be provided with access to the Internet. To exercise this option, please sign a Parental Request to Restrict Access. You and your child must sign a Student Account Agreement to establish an account. Please contact Mr. Makar, Technology Director, at (717) 642-2006 if you have any questions or concerns.

## Levels of Student Access

The following levels of access will be provided through the network. As noted, parents/guardians may request that their child not have access to the Internet by signing and returning the Parental Request to Restrict Access:

1. World Wide Web. All students will have access to the Web through the District's networked computers.
2. Classroom Accounts. These accounts are provided for students to allow local access to computers on the FASD network.
3. Online classrooms through Schoology provide real time collaboration with teachers and other students through online posting of assignments, schoolwork, and classroom related discussions.

4. Destiny Library and online book resources. Academic journals, multimedia presentations and videos, and online books for viewing and checking out are available.
5. Office Software Package. Allowed usage of spreadsheet, word processing, presentation, and database applications.
6. Google G Suite for Education Core and Additional Services. District managed online resources provided by Google that integrate in to student accounts and the classroom environment to enrich learning. Additional details are noted as follows.

## Google G Suite for Education Information

Using G Suite for Education accounts, students may access “Core Services” offered by Google. The services are described at [https://gsuite.google.com/terms/user\\_features.html](https://gsuite.google.com/terms/user_features.html)

- Calendar
- Chrome Sync
- Classroom
- Docs, Sheets, Slides, Forms
- Drive
- Groups
- Keep
- Sites
- Vault

Students may access “Additional Services” within the G Suite for Education accounts. Your child may have access to the following:

- Chrome Web Store (for classroom apps, only approved apps are usable)
- Bookmarks
- Books
- Cloud Print
- Earth
- Groups
- Maps
- Photos
- Scholar Profiles
- Search Console
- Takeout
- YouTube

Google provides data about the information it collects as well as how the information is used. Google discloses the collected information from G Suite for Education accounts in its G Suite for Education Privacy Notice. To access, visit [https://gsuite.google.com/terms/education\\_privacy.html](https://gsuite.google.com/terms/education_privacy.html)

**FAIRFIELD AREA SCHOOL DISTRICT  
PARENTAL REQUEST TO RESTRICT ACCESS FORM**

If you do not give approval for your child to access the Internet or online resources, sign and return this form.

Students are assigned a computer network login that will provide the student with access to district approved software and computer equipment. Unless a parent has signed this "Internet Opt-Out" form, each student will be given access to the Internet. Submission of the Internet Opt-Out form will not allow your child to access district assigned computer equipment and software. The proper use of the Internet provides opportunities for research, learning and communication. Some programs that support district curriculum are accessed only through the Internet: \* specific intervention, enrichment and curriculum resources are only via Internet access \* library catalogs for the school library are available through computer usage \* subscription-based programs and databases are available only via Internet access.

The student and his/her parents/guardians should read and discuss the district policies regarding computer network and Internet use. While Fairfield Area School District makes every possible effort to limit improper use and uses proxy/filtering software to shield users from access to inappropriate materials, it is not possible to absolutely prevent such access.

All Network/Internet users are expected to use network resources for purposes appropriate to the educational environment at all times. Users must refrain from any use that is not consistent with the policies, purposes or objectives of the Fairfield Area School District.

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**Internet Opt-Out**

Student Name (please print) \_\_\_\_\_

As the parent or guardian of the above-named student, I request that my child NOT be given access to the Internet through his/her school network login. I understand that also means my child will NOT have access to the library catalogs, online research database resources, and online intervention, enrichment and curriculum resources.

Parent/Guardian Signature: \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian Name (please print) \_\_\_\_\_

Internet OPT OUTS remain in effect for the current school year. If no documentation is on file, it will be assumed that permission has been granted for access to the Internet and online resources.